



# Arapahoe House

## Job Openings

**Effective 1/8 – 1/14/2010**

***Please Post.***

Please complete an application and/or send your resume with cover letter specifying the position for which you are applying to:

[jobs@ahinc.org](mailto:jobs@ahinc.org)

or

Fax: 303-412-3339

or

Arapahoe House, Inc.

**ATTN: Recruiter**

8801 Lipan Street

Thornton, CO 80260

Closing dates are updated on a weekly basis and may be extended.  
All email attachments must be in .doc, .rtf, .txt, .docx or .pdf format.  
Other formats may not be accepted or received.

For further information regarding these openings, visit our website at [www.arapahoehouse.org](http://www.arapahoehouse.org).

***PRE-EMPLOYMENT DRUG TESTING IS REQUIRED.  
AFTER EMPLOYMENT, ALL EMPLOYEES ARE REQUIRED TO PARTICIPATE IN  
RANDOM DRUG TESTING.***

***Arapahoe House is a tobacco-free environment.***

***Non-smoking candidates are preferred.***

## **SUPPORT POSITIONS**

**Childcare Worker:** Full time position available at our Westminster location working days Monday thru Friday. Individual will supervise children ages 0-13 while their mothers participate in treatment services. Other duties to be assigned. Preferred requirements include a minimum of one year college and six months experience working with children or a combination of education and experience. Basic computer skills required. **Closing date: 1/14/2010**

**Childcare Worker, on-call:** On-call position available at our Littleton location. Supervise and teach children while their mothers participate in treatment services. Establish effective relationships with children and their mothers. Requirements include a minimum of one year experience working with children ages six weeks to five years and Group Leader qualified as determined by state (may be met by documented experience, a Bachelor's degree, child development/early childhood education courses, etc.). **Closing date: 1/14/2010**

## **CLINICAL POSITIONS**

**Case Manager, HITT:** Full-time position available on our High Intensity Treatment Team (HITT) located in central Denver. Provide case management services to clients diagnosed with co-occurring persistent mental illness and drug and/or alcohol problems. Case Managers provide access to residential treatment, psychiatric services including medication management, linking people to natural supports in the community, finding appropriate housing, accessing education and vocational rehabilitation, increasing social supports and much more. Requirements include a Master's degree in Human Services or related field and one year experience working with mental illness. **Closing date: 1/14/2010**

**Counselor I, Residential Programs, On-Call:** On-call position working overnights, 11:00pm - 7:30am, in Westminster, Thornton, and Littleton. Primary responsibility is milieu management. Support clinical activities of the program, including client contact, co-facilitation of groups, case management activities. Assist in the provision of treatment services to residential clients and their children, as well as providing care services and maintaining the safety and security of clients and the facility. Requirements include a minimum of one year related experience. Bachelor's degree in a related field (psychology, counseling, human services, social work, etc.) or one year of college plus one year of documented work experience in behavioral health, and CAC I preferred, or the ability to receive within one year of hire date. Certified Addictions Counselor II preferred. **Closing date: 1/14/2010**

**Counselor II On-Call:** Conduct Level II DUI and psych/social classes in outpatient setting. Requirements include Bachelor's degree in a related field (psychology, counseling, human services, social work, etc.) with 18 months of documented work experience in behavioral health, plus a Certified Addictions Counselor II (CAC II); or CAC II preferred or the ability to receive within one year of hire date; license preferred (LCSW, LPC, LAC, LMFT), and a clinical Master's degree with 1000 hours documentable experience in addiction counseling work and 120 clock hours of addiction-specific education and/or training), group facilitation experience, reliable transportation, and willingness to work at different locations throughout the metro area. Schedule requires availability working evenings and Saturday days. Excellent pay. Free access to Certified Addiction Counselor classes.  
**Closing date: Ongoing**

**Counselor II On-Call, Cultural Services, Bilingual (English/Spanish):** On-Call position in Metro Denver. Individuals will provide group counseling and admission/assessment of individuals with substance abuse problems. Candidate must have the ability to communicate fluently in English and Spanish, verbally and in writing. Ability to maintain positive working relationships with other professionals involved with the client. Requirements include Bachelor's degree in a related field (psychology, counseling, human services, social work, etc.) with 18 months of documented work experience in behavioral health, plus a Certified Addictions Counselor II (CAC II); or CAC II preferred or the ability to receive within one year of hire date; license preferred (LCSW, LPC, LAC, LMFT), and a clinical Master's degree with 1000 hours documentable experience in addiction counseling work and 120 clock hours of addiction-specific education and/or training). **Closing Date: Ongoing**

**Counselor Trainee, Detox:** Full-time position, Thursday through Monday, 7:00am – 3:00pm, working in Wheat Ridge. Individual will provide admission and discharge services as well as provide a safe environment for clients undergoing detoxification. Requirements include a High School diploma or GED, plus six months of documented work experience in behavioral health, CAC I preferred. **Closing date: 1/14/2010**

**Counselor Trainee, Detox:** Part-time position, Saturdays 3:00pm – 11:00pm, and Sundays and Wednesdays, 11:00pm – 7:00am, working in Wheat Ridge. Individual will provide admission and discharge services as well as provide a safe environment for clients undergoing detoxification. Requirements include a High School diploma or GED, plus six months of documented work experience in behavioral health, CAC I preferred. **Closing date: 1/14/2010**

**Milieu Counselor On-Call:** Provide admission and discharge services as well as provide a safe environment for clients in detoxification or residential treatment programs. This is an entry-level opportunity to gain experience in the substance abuse field. Requirements include Bachelor's degree in a related field (psychology, counseling, human services, social work, etc.) or one year of college plus one year of documented work experience in behavioral health, and CAC I preferred, or the ability to receive within one year of hire date, reliable transportation, and willingness to work at different locations throughout the metro area. Schedule **requires** availability working a variety of shifts including weekend, overnight and evenings, and holidays. Excellent pay. Free access to Certified Addictions Counselor (CAC) classes. **Closing date: Ongoing**

**Nurse, Adult Residential:** Full time position in Thornton working days. Provide prescribed medical treatment and personal care services to clients in an adult residential unit. Other duties include group facilitation, staff consultation regarding client medical issues and medication management. Prefer experience working with clients with co-occurring substance abuse and mental illness. LPN required. **Closing date: 1/14/2010**

**Phone Counselor, Information and Access – Bilingual (English/Spanish):** Part time position working Monday through Friday, 9am-2pm (25 hours per week) in Thornton. Primary duty is phone counseling. Assess client needs and level of treatment for addictions, make appointments and complete paperwork. Requirements include a Bachelor's degree in the Human Services or related field and a minimum of one year phone experience with a high volume of calls. Prefer experience in a human services and/or non-profit environment. Must have excellent customer service, data entry and typing skills. Candidate must have the ability to communicate fluently in English and Spanish, verbally and in writing. **Closing date: 1/14/2010**

**Primary Counselor, Wright Center:** Full-time position in Wheat Ridge with the adult Transitional Residential Treatment program (TRT), 2:00pm to 11:00pm, Monday through Friday. Provide assessment and treatment services, discharge planning and case management. Maintain positive relationships with referring agencies and referral sources. Additional duties include patient charting, individual and group therapy, motivational interviewing and training sessions. Requirements include Bachelor's degree in a related field (psychology, counseling, human services, social work, etc.) with 18 months of documented work experience in behavioral health, plus a Certified Addictions Counselor II (CAC II); or CAC II preferred or the ability to receive within one year of hire date; license preferred (LCSW, LPC, LAC, LMFT), and a clinical Master's degree with 1000 hours documentable experience in addiction counseling work and 120 clock hours of addiction-specific education and/or training). **Closing date: 1/14/2010**

**Safety Monitor/Counselor Trainee, Detoxification Services:** Full time position working Wednesday through Sunday, 9:00pm – 5:00am, in Commerce City. Individual will be responsible for monitoring and interacting with clients who are undergoing detoxification by providing guidance, safety, stability and direction, including de-escalation. Responsibilities will also include providing admission and discharge services, as needed. Requirements include a High School diploma or GED, plus six months of documented work experience in behavioral health, CAC I preferred. **Closing date: 1/14/2010**